

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
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Regular Meeting
Monday, August 14, 2017 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
MEMBERS PRESENT: Thomas Prophet, Debbie Wiljanen, Sarah Etelamaki, Peter Koski, Jeffrey Ogea
MEMBERS ABSENT: None
STAFF PRESENT: Steve Bartanen, Fire Chief; Jim Kippola, Planning Commission Chairman
STAFF ABSENT: Jackie Solomon
PUBLIC PRESENT: Robert Brandt; Billy Gierut; Dan Simonds; Brad Austin; Kyle Mackey; Gary Laitala
4. Approval of Agenda
MOTION: To approve the agenda, with additions; d. Helen Lake/Fish Lake garbage sheds. Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Approval of Minutes
MOTION: To approve the July 10, 2017 Regular Meeting Minutes, July 10, 2017 Special Meeting Minutes, and July 26, 2017 Special Meeting Minutes, with corrections. Debbie Wiljanen, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
6. Approval of Treasurer's Report
MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:

General Fund: \$865,460.51	ELF Fund: \$289,865.46
Sanitation Fund: \$202,476.51	Rail Fund: \$149,000.18
Fire/EMS Fund: \$155,767.24	Trust & Agency Fund: \$15,584.72
Road Fund: \$392,340.40	

Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
7. Approval of Bills
MOTION: To accept the bills as written. Pete Koski, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
8. Reports
 - a. **BOARD MEMBER COMMITTEE MEETINGS:** Pete Koski attended 2 fireman's meetings. Tom Prophet attended the Marquette County board meeting. He states the county would be willing to bring money to the table to fix roads 601 and 478, if the township does too. The township will need to see whether the proposed road millage coming on November's ballot will pass or fail. Sarah Etelamaki attended the MCSWMA meeting.
 - b. **PLANNING COMMISSION REPORT:** Chairman Kippola reported that the Fence regulations have been drafted for residential areas and forwarded to the county for review. The county won't be

able to review until August and would like our board to hold off on proceeding until we receive their comments. The park and cemetery site plan is coming along, and they hope to get them out for bids soon. He looked in to the possibility of getting speed limit signs posted on Co Rd FX. The recommended plan is to meet with the traffic study guy at the MSP, where they would set up a study and record how fast traffic is on that road, and possibly set the speed from there. However, that could be negative if more cars are traveling at a higher rate of speed. Mr. Kippola attended the global warming meeting and reports that the UP is on both a warmer and dryer trend over the long term, which also leads to more severe weather events. In relation to the township roads, depending on money, he would like to look more into chip sealing to preserve what pavement we have left

- c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reports that there was one call last month for an accident on 41 and Co Rd FX. He also noted that the truck the township uses on a regular basis was not returned in the same condition as when it left, stating the gas tank was only half full and there were nails and other debris in the bed. Chief Bartanen is also waiting on specs on the Bulldog truck they are interested in purchasing. After those numbers are received he will work on capital improvement plans.

9. Correspondence

- a. Planning Commission- Meeting Minutes 7/24/2017
- b. HFD- Meeting Minutes 7/5/2017 & 8/2/2017
- c. Letter from Lee Johnson, Eastwood Nursing Center
- d. July 27,2017 Letter from PFN re: apology for outage
- e. Zoning Violation: Boshears

10. Public Comment: Jim Kippola added to his PC report, with the update on the county garbage contract, going with a local business as it relates to recycling. He is going to look in to that. He also contacted CUPPAD and asked whether they could assist with updating the 5 year Master Plan, and if that is included in our membership.

Billy Gierut congratulated the two newly certified firefighters, Dillon Vial and Jenny Quayle.

11. Old Business:

- a. **Fire Hall Addition Bids:** The bids that were received from 2 companies came in higher than expected. Discussion took place as to possible reasons why, busy season, too tight timeframe, locations of where bids were placed, etc. Chairman Kippola also questioned whether we should have the bid broken up into smaller jobs such as the electrical, ground work, plumbing, instead of one large job, in hopes of attracting smaller local businesses. The township can decide to rebid the job next season in hopes of a better bidding outcome. In the meantime, we will meet with Rich Uren for guidance and work to get the immediate needs of the fire department met, such as potable water and restrooms. Jay Clancey is coming on Tuesday the 15th to hook up an electrical panel for the garage doors and water hook-up.
- b. **“ELF” Site Sale:** The sale of the ELF site went through with \$214,691.25 being deposited into the bank fund. The new owners will be meeting with the Planning Commission to discuss re-zoning, as the property now is zoned TP-40.
- c. **Zoning Violations:** The conditions continue to improve for the properties that had blight violations.
- d. **Helen Lake/Fish Lake garbage sheds:** The camera that was put up at the Helen Lake garbage shed has been stolen. The State Police were contacted and they suggested to put up more cameras to

catch whoever is illegally dumping garbage at the sheds. TV6 also is going to do a story on it. A township member will be hauling the garbage to the landfill.

12. New Business.

- a. **Ambulance bids:** One bid was received and opened at the meeting. It was from the Sagola Fire Department with a bid of \$5,555.00.
MOTION: To accept the bid from Sagola Fire Department on the ambulance for \$5,555.00. Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
- b. **Zoning Amendment ZA201-02: Fence Regulations:** The county meeting was cancelled, so they could not give a recommendation, Chairman Kippola asked for a month delay from the board, which was granted.
- c. **Job Descriptions:** The board is to review and approve the job descriptions for Custodian & Groundsperson, Maintenance Technician, and Administrator. It was decided to take a little more time to review the descriptions, as well as, come up with a list of jobs for the Maintenance technician so we can advertise for that position. We will revisit this next month.
- d. **NMPA -Medical Marijuana Seminar & Meeting Attendance:** PC Chairman Kippola would like to attend the Medical Marijuana Seminar on August 23. Debbie Wiljanen agreed to become the voting member on Humboldt Township's behalf and attend the bi-monthly meetings.
- e. **U.P. Propane Pre-buy:** It was agreed by the board, to call and negotiate the same price per gallon pre-buy program for both the hall and fire hall tanks since the difference was 10 cents a gallon. After such, we would proceed with the pre-paid option instead of pay as you fill, to save money.
MOTION: To buy the pre-paid option for both the town hall and fire hall propane tanks, after price negotiation. Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
- f. **MCSWMA recycling Program with Brad Austin:** MCSWMA director, Brad Austin presented the board information on the recycling program they offer. There are currently 15 municipalities that participate in recycling. They would supply the trailers, transportation, and also, do anything needed to help. There are no tipping fees, therefore, it is a free service for the township. They also offer tire recycling programs and E-waste recycling. He suggested we have the trailers open during office hours and secured during non-office hours to control what goes into the trailers.
MOTION: To obtain recycling trailers at the town hall. Jeffrey Ogea, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

13. Public Comment: Bob Brandt commended Sarah Etelamaki on the successful election. He would like to see the money taken in during the Fishing Derby, in a spreadsheet format. He would also like the board to consider purchasing a stainless steel grill for use at events such as the Fishing Derby, Senior Meals, Fire Department events, etc., and states that it would contribute to better food management. He offered to look into prices for the board. He also suggested that the board send a card of appreciation to Marlene Worth for all her hard work putting on the Senior Meals.

Jim Kippola congratulated Jackie Solomon on gaining her Assessing Certificate.

Chief Bartanen would like to know how much money the Fire Department would be allowed after the sale of the ELF site and remaining balance in that fund?

14. Adjournment

MOTION: To adjourn the meeting at 8:37 pm

Jeffrey Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

Sarah Etelamaki, Clerk