

**HUMBOLDT TOWNSHIP**  
**244 CO. RD. FAF**  
**CHAMPION, MICHIGAN 49814**  
PH(906)339-2927 FAX(906)339-4431

**Regular Meeting**  
**Monday, September 11, 2017 – 7:00 PM**

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
  - MEMBERS PRESENT:** Thomas Prophet, Debbie Wiljanen, Sarah Etelamaki, Peter Koski, Jeffrey Ogea
  - MEMBERS ABSENT:** None
  - STAFF PRESENT:** Steve Bartanen, Fire Chief
  - STAFF ABSENT:**
  - PUBLIC PRESENT:** Robert Brandt; Billy Gierut; Jim Carlisle; Matt Zumpf; Craig Thompson; Jeff Prophet; David Wasie; Zach Quayle; Jeannie Carlisle
4. Approval of Agenda
  - MOTION: To approve the agenda, with additions; e. Fire Truck; f. Gas Grill Purchase; g. Generator for Town Hall**
  - Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
5. Approval of Minutes
  - MOTION: To approve the August 14, 2017 Regular Meeting Minutes**
  - Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
6. Approval of Treasurer's Report
  - MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:**

<b>General Fund: \$844,604.13</b>	<b>ELF Fund: \$289,865.46</b>
<b>Sanitation Fund: \$202,556.90</b>	<b>Rail Fund: \$149,000.18</b>
<b>Fire/EMS Fund: \$153,106.88</b>	<b>Trust &amp; Agency Fund: \$15,584.72</b>
<b>Road Fund: \$392,340.40</b>	

  - Sarah Etelamaki, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
7. Approval of Bills
  - MOTION: To accept the bills as written, with additions provided.**
  - Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
8. Reports
  - a. **BOARD MEMBER COMMITTEE MEETINGS:** Pete Koski attended the Fire Department Meeting.
  - b. **PLANNING COMMISSION REPORT:** There was still no response from the county regarding the fence regulations. Richard Smith from CUPPAD will be getting us a quote for updating the Master Plan. The EAN Republic tower is live and the Champion tower is set to be up and running by late fall. New owner of the former ELF site has put in a new zoning application.

- c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reports there were no new calls. He questioned when Jay Clancey would be coming to hook up the electrical? Tom Prophet thinks its on the 15<sup>th</sup>. Chief Bartanen also stated there are currently no pads for the AED machine and would like to obtain at least two sets. He would like to get some lights for the new signage at the fire hall. He was advised to purchase them on the township account through Menards.

9. Correspondence

- a. Planning Commission- Draft Meeting Minutes 8/28/2017
- b. HFD- Meeting Minutes 9/6/2017
- c. DNR-open house
- d. MCSWMA-360 degree survey
- e. MI TWP Par Plan-renewal policy (on file)
- f. Anderson Tackman-Draft Financial Statements YE 3/31/2017 (on file)

10. Public Comment: Jim Carlisle wants to reserve time for the F.D. truck purchase and generator for town hall. Joe Derocha wants to reserve time for speaking on the zoning ordinance and Medical Marijuana. Matt Zumpf requests time to speak on fire truck purchase. Billy Gierut questioned who goes to the 911 meetings, stated Gary Johnson is the contact person.

11. Old Business:

- a. **Fire Hall Addition Bids:** Architect Rich Uren suggests a rebid in January, although he also states many contractors are already booking up for next summer. Questions were raised whether or not to break up the jobs, and since the site is located on a Class A road, work could begin in the spring. Chief Bartanen would like us to look at keeping the bidding open while also keep advertising by putting an ad in the Mining Journal. He also asked if the excavating work could be done now to get that step accomplished before winter. Tom Prophet stated that the prevailing wage stipulation could also be a factor in why we are getting fewer bids.

**MOTION: To contact Rich Uren and move up the date for bidding purposes and remove the prevailing wage stipulation.**

**Debbie Wiljanen, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

- b. **Zoning Violations:** The violations near the Champion border are still in the process of being cleaned up. The violation near Capps Creek still needs to be checked on, which Supervisor Prophet will do this week. The Zoning Administrator advised that a letter from the attorney be sent if no progress is being made.

- c. **Zoning Amendment ZA2017-02: Fence Regulations:** The county did not respond with any feedback.

**MOTION: To approve ZA2017-02: Fence Regulations as recommended by the Planning Commission.**

**Debbie Wiljanen, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

- d. **Job Descriptions:** Board members agreed with printed job descriptions for the positions of Custodian & Groundskeeper, Maintenance Technician, and Administrator. The board also discussed posting for the maintenance position, as well as a starting wage.

**MOTION: To approve the job descriptions as printed.**

**Pete Koski, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

**MOTION: To approve posting of maintenance position with a starting wage of \$13/hour.**

**Pete Koski, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

12. New Business.

- a. **Medical Marijuana Regulations:** The board needs to decide if it will allow Medical Marijuana facilities within the township, and if so, what the regulations would be. Samples were provided by the MTA for resolutions and ordinances for review and consideration. The current owner of the former ELF site, Derek Parker, has submitted an application for the re-zoning with this purpose in mind. Joe Derocha spoke on Mr. Parker's behalf about his intentions with the property. Mr. Parker and Mr. Derocha are traveling to Lansing this week to pursue a licensing application from the state as a growing facility. Mr. Parker is looking to have 1,500 plus plants and a possible water bottling operation which he could employ up to 35 people. The board would like more time and information to further explore this issue and has set up a work session for September 28<sup>th</sup> at 6:00pm.
- b. **MARESA: High School Intern:** Jackie Solomon informed the board that there was an intern set up through MARSEA, but unfortunately issues with transportation arose and the intern may no longer be able to participate. Jackie will hopefully know more on Tuesday.
- c. **MI Township Participating Plan: increased Fire Department Equipment coverage:** A copy of the Par-Plan renewal with optional coverages was presented to the board. The four options would require an additional \$5,196.00 in annual premiums and only covers physical damage. The board agreed to get more details on what exactly is covered, especially since some of the older vehicles may not be worth those amounts. Also, there needs to be a complete inventory done, and value placed on all the equipment to make an informed decision on insurance coverage.
- d. **Fire Hall Replacement Doors with Metal Frames:** The firehall needs at least one new door, as the current one is rotting and allowing pests to enter. Bill Robson looked in to replacing the current doors with metal ones at a cost of approximately \$700.00. There was also discussion on whether there needs to be a panic bar on the door to be compliant with state regulations.  
**MOTION: To purchase and have Bill Robson install two metal doors with panic bars. Debbie Wiljanen, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
- e. **Fire Truck:** Chief Bartanen presented a handout on specs from Howe and Howe on a new fire truck purchase. Chief Bartanen has done much research and gained approval from the P.C. that the purchase fits within the capital improvement plans. He is seeking advice on how to proceed since there is now disagreement within the fire department on whether or not this is the "right truck" for them. At the F.D. meeting a new sub-committee was formed and they intend to come back by the November meeting with other quotes. The board will wait for the new information before proceeding.
- f. **Gas Grill Purchase:** Township resident Bob Brandt made a request to purchase a new gas grill for township uses such as the fishing derby, senior meals, fire department cook-outs, etc. This grill would be more efficient and regulate safer food management.  
**MOTION: To purchase a stainless steel grill for the township. Jeffrey Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
- g. **Generator at Townhall:** Debbie Wiljanen would like the board to consider purchasing a generator for the townhall for use as an emergency relief center in a long-range power outage situation. Tom Prophet is going get quotes.

13. Public Comment: Steve Bartanen would like to see the board move forward quickly with the ELF site rezoning so the new owner can get his business running and generate tax revenue and jobs for the township. Bob Brandt strongly opposes the possible medical marijuana facility. He believes there will be more

violence and wants to know who would pay for legal issues. He also doesn't believe the tax revenue will actually remain in Humboldt township and that it will go to Lansing.

Joe Derocha is hopeful Bob Brandt will change his mind and be supportive of the new business at the old Elf site since the sale of that property is what is funding the new fire truck purchase. He says it will also provide more jobs and help out the township. He agrees that Lansing does get more tax revenue than what was promised to the township from the Eagle project and states the only way to change that, is to change the laws. He appreciates Bob's passion.

14. Adjournment

**MOTION: To adjourn the meeting at 9:20 pm**

**Pete Koski, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

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Sarah Etelamaki, Clerk